

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	
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1. **TITLE:** Office Accommodation Strategy - Progress Report

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To provide an update on phase 1 of the Council's Accommodation Strategy and seek endorsement of phase 2 of the Strategy.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That:

- i. The progress made on the first phase of the Office Accommodation Strategy be noted
- ii. The work being undertaken on Phase 2 be endorsed

7. **REASON FOR DECISION**

To allow the rationalisation of the Council's property portfolio to progress and achieve the changes agreed in the Office Accommodation Strategy.

8. **ALTERNATIVE OPTIONS CONSIDERED**

There were a range of options for the phase 2 Easthampstead House works schedule including moving the minority groups room to 2<sup>nd</sup> floor but there was insufficient free space available. Other options were to move the mayoral suite and use the fourth floor as the space for the Construction and Maintenance team.

9. **PRINCIPAL GROUPS CONSULTED:** None.

10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services

11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
23 September 2014	30 September 2014